

The Minutes of the 2nd IQAC Meeting(for the year 2019-20) held on 30th November, 2019 at 10.00 AM

Members present:

1. Dr. Niranjan Chiplunkar-Chairman
2. Dr. ShrinivasaRao B R
3. Dr. I R Mithanthaya
4. Mr. Anil Kumar Prabhu
5. Dr. Sridevi Saralaya
6. Dr. Sudhakar Shetty
7. Dr. SubrahmanyaBhat K – Director
8. Dr. Jnaneshwara Pai
9. Dr. Arun Kumar Bhat
10. Dr. Venugopal P S
11. Dr. Srinath Shetty
12. Mrs. Radha Prabhu
13. Dr. Vidya S M

Mr. Yogeesh Hegde, Dr. Ajith Hebbale and Mr. Chintan V Amin could not attend the meeting.

Agenda:

1. To confirm the minutes of last IQAC meeting held on 31st August 2019.
2. To discuss the Action taken report on the IQAC meeting held on 31st August 2019.
3. Discussion and approval of AQAR for the year 2018-19
4. Academic and Administrative Audit for the year 2019
5. Any other matter with the permission of the chair.

Minutes of Meeting:

Chairman welcomed the members for the meeting. In his opening remark he shared some information to the members like:

- In the AICTE-CII National Survey on Industry Linked Institutions, NMAMIT secured the Platinum category.
- The data for NIRF-2020 will be uploaded to the website, before last date..

1. Members confirmed the minutes of last IQAC meeting held on 31st August 2019.

2. The coordinator presented the action taken report on the proceedings of IQAC meeting held on 31st August 2019.

In continuation with the action taken report, Dr. I-R Mithanthaya shared the proceedings of HoD's meeting held on 28.11.2019. This meeting was called for discussion regarding low attainment of CO's in some courses. Following points were discussed during the meeting:

- It depends upon courses- eg: numerical oriented courses
- Students do not write down notes in the classes thereby forgetting the knowledge content required for recall during examination.

The following action plan was discussed:

- a) More focus on numerical problems during the class.
- b) There should be a detailed discussion for each course regarding CO and action plan should be drawn for poor attainment. This should be included in the course file every semester.
- c) Rewrite the CO if needed.
- d) Dr. Sudhakar Shetty opined that students are good at answering MCQ's. This was reflected in the NEET results. Dr. Shrinivasa Rao B R informed about starting MCQ from next academic year in the examinations.
- e) The Chairman told that from next academic year onwards there will be 20% MCQ for all courses in examinations. He informed that IQAC will organize a workshop regarding setting of MCQ during May or June 2020.

3. Discussion and approval of AQAR for the year 2018-19

The filled AQAR was presented to the members through PPT. Members suggested some changes like updation and inclusion of some more information and data in the AQAR. It has already been uploaded onto the NAAC website. After incorporating the changes suggested in the meeting, it will be submitted to NAAC before the deadline.

4. Academic and Administrative Audit for the year 2019

Similar to last year, it has been decided to conduct Academic and Administrative audit internally by two experts namely Mr. Gopinath, and Dr. Ravichandran, Adjunct faculty of Mechanical Department in the month of January 2020. IQAC Coordinator will coordinate the audit. The coordinator informed the members that as per the request made by the experts, the format has been modified suitably to collect the department wise data. The modified format will be sent to the departments so that they can use the same for the audit.

5. Any other matter with the permission of the chair.

- The Chairman informed the members about the Five Days Faculty Workshop under IQAC on “Accreditation& Leadership” from 23rd to 28th December, 2019. Dr. I R Mithanthaya presented the schedule of events and resource persons of the workshop.
- Dr. Sudhakar Shetty opined that students should be involved in research and writing of research papers.
- Mr. Anil Kumar Prabhu told that students are most welcome to visit his industry and he said every day there will be students from various colleges visiting them.
- Details of FDPs/Workshops/conferences organized from 2017 onwards were presented to the members for approval.
- The Chairman informed the members that three projects have been submitted to SERB under different schemes.
- The Chairman informed the members about the starting of a mathematics lab from next semester.
- The Chairman also informed the members about the efforts on collaborations with Japanese Universities and also placements in Japanese organizations.



Dr. Subrahmanya Bhat K
Director-IQAC



Dr. Niranjana N. Chiplunkar
Chairman-IQAC